



International Institute of Training Pty Ltd

Application Form – Recognition of Prior Learning

A. STUDENT DETAILS			
Student ID (If known):			
Student Full name:			
Date of Birth:		Contact Phone:	
Email ID:			
Course Code & Name:			

B. RPL SOUGHT	
Qualification/Course Code:	
Qualification/Course Name:	

Please list below the competency units you are applying for Recognition of Prior Learning (RPL). Please provide the list/details of evidence in Part D of this application to support RPL for each unit.

Unit Code	Unit Name	Evidence attached (Y/N)

C. DECLARATION

International Institute of Training Pty Ltd

<input type="checkbox"/> I declare that the information and documentation given is true and accurate and I have not willfully suppressed any information. <input type="checkbox"/> I understand that if there are any changes to the information provided by me in this form, I would notify IIT staff immediately and, in the event, that I fail to do so. I may be liable for any additional costs incurred.	
Signature of the Student:	Date:

Once complete, send this form www.iitraining.vic.edu.au. It will be forwarded to the Training Manager or representative for assessment.

For Office use only		
Received by:	Signature:	Date:
<input type="radio"/> Documents Verified <input type="radio"/> Processed <input type="radio"/> Pending <input type="radio"/> Contact sheet updated <input type="radio"/> Others		
Date:		

D. EVIDENCE		
Please attach evidence for each unit to support your application. This could include:		
<input type="radio"/> Certificates/Statement of Results/ Attainment <input type="radio"/> Reference which can be contacted <input type="radio"/> Subject Outline Including Performance Criteria <input type="radio"/> Examples of relevant work samples/Portfolio <input type="radio"/> Personal Resume <input type="radio"/> Position Description		
You may be asked to provide further information/evidence, attend further interviews, complete written/oral assessment, and undertake demonstration of skills, workplace assessment/observation or skills test. Please be aware you may be required to undertake some or all of these depending on the evidence you provide, and the qualification being applied for.		
Unit Code	Unit Name	Evidence

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International Institute of Training Pty Ltd t/a International Institute of Training

Campus Location: 13 Tarkin Court, Bell Park, Victoria 3215, Australia

Phone no: 1300 651 348 | Email: info@iitraining.vic.edu.au | Website: www.iitraining.vic.edu.au

RTO Code: 21628 || CRICOS Number: 04028M || ACN 113 898 721 || ABN 82 113 898 721



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Assessor Comments: Assessor Name: Signature Date:
ACCEPTANCE BY THE STUDENT
<input type="checkbox"/> I accept and agree to the assessment made to my application for RPL. Signature:

For Admin use only		
Processed by:	Signature	Date:
<input type="checkbox"/> Student Notified <input type="checkbox"/> SMS updated		<input type="checkbox"/> Student File Updated: <input type="checkbox"/> Academic File updated:

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